



## ***APS: Essential Attitude for Project Success***

**Objective:** The course is intended for professional project managers or individuals who would like to practice the essential skills and cultivate positive attitude for managing project. **Good attitude guides the project decisions and actions to the right direction.** It covers the 7 key skills and attitude for professional project managers such as outcome realization and measurement, sense of accountability, managing project proactively, performing corrective and preventive actions, effective communication, changing the culture in project, team motivation and team building.

To strengthen the understanding of the course, it is optional that the participants can attend Project Management Professionals 6-day course to prepare 10 knowledge areas of project management.

For participants' better understanding, the instructors provide the practical scenarios in every workshop and group discussion, together with the answer keys of each scenario according to the best practice way. Participants can develop and cultivate the skills and attitude based-on best practice knowledge to apply with their real world project in practical ways.

**Who Should Attend:** People who work in project-based or stake in projects.

- Management people who manage or coordinate projects
  - Corporate Manager
  - Project Manager
  - Project Team Leader
  - Project Coordinator
- Operation staffs or project members who direct or execute project activities

**Course Benefits:** Participants will learn how to:

- Solve the problems and make decision in many situations in managing project
- Develop and cultivate essential skills and attitude for managing project
- Evaluate projects from the business point of view

**Recommended Pre-course:** **1) Project Management Professionals (PRO) 6 Days or 2) Project Management Practitioner (PRT) 3 Days and Project Management Advance (PMA) 3 Days**

**Duration:** 3 days (18 hours, 18 PDUs), 09:00 – 16:00

**PMI Skills:** Strategic and business management 8 PDUs, Leadership 10 PDUs

**Training Date:** See Training Schedule on [www.knowledgertraining.com](http://www.knowledgertraining.com)

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| <b>Venue:</b>          | Jasmine City Hotel, Soi Sukhumvit 23, Asoke, Bangkok   |
| <b>Method:</b>         | Lecture, group discussion and workshops  |
| <b>Language:</b>       | Thai   |
| <b>Instructors:</b>    | Arintra Punyayuttakan, PMP, PMI-ACP, CSM, CSPO, LeSS, CSQA, CSTE, CSPM, MCTS<br>Paiboon Punyayuttakan PMP, CISSP, CISA, IRCA, ITIL, Project+ |
| <b>Registration:</b>   | Download Registration Form and send to <a href="mailto:info@knowledgegertraining.com">info@knowledgegertraining.com</a>                      |
| <b>Course Outline:</b> | <b>Essential Attitude for Project Success</b>  |

#### Day 1

- Aligned Project Outcome with Business Outcome
- Project Outcome Realization
- Project Outcome Measurement
- How to align WBS with project outcome
- *Project Outcome Workshop & Group Discussion*
- Project Accountability & Responsibility
- How to create project team accountability
- *Sense of accountability Workshop & Group Discussion*

#### Day 2

- From Reactive to Proactive Management
- Manage Project Proactively
- Proactive approach in Risk & Stakeholder Management
- *Proactive Management Workshop & Group Discussion*
- Root Cause Analysis (RCA) for Project
- Perform Corrective and Preventive actions (CAPA)
- Detective action and Defect Repair
- *RCA & CAPA Workshop & Group Discussion*
- Team Assessment
- Team Motivation Strategy
- Team Building Strategy
- *Team Building and Team Strategy Workshop & Group Discussion*

#### Day 3

- Changing Culture in Project
- Create Sense of Urgency
- Clear Direction of Changing
- Communicate and Empower
- Promote Quick-win
- *Project Culture Changing Workshop & Group Discussion*
- Effective Communication in Project Management
- Conduct Project Progress Meetings

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- *Project Communication Workshop & Group Discussion*

**Course Fee:** 22,900 Baht  
Early Bird 19,900 Baht - to be paid 2 weeks prior to training

| (Baht)          | Course Fee | VAT 7% | Total (No Withholding Tax) | Withholding Tax (3%) | Total with Withholding Tax |
|-----------------|------------|--------|----------------------------|----------------------|----------------------------|
| Normal Rate     | 22,900     | 1,603  | 24,503                     | 687                  | 23,816                     |
| Early Bird Rate | 19,900     | 1,393  | 21,293                     | 597                  | 20,696                     |

**Payment:** Transfer thru bank or pay cheque

1. By Cash – Please pay to the account name “บริษัท โนวเลตเจอร์ จำกัด”

| Bank  | Branch               | Account Type | Account No.   |
|---|----------------------|--------------|---------------|
|   | สาขาภิบาล 1 (บางบอน) | ออมทรัพย์    | 716-2-50476-7 |
|  | เซ็นทรัล พระราม 2    | ออมทรัพย์    | 436-1-49772-2 |

2. By Cheque – Please pay A/C Payee Cheque to “Knowledgeger Co., Ltd.” (“บริษัท โนวเลตเจอร์ จำกัด”)

To complete the registration process, please scan and email the pay-in slip and withholding tax slip (if any) to [info@knowledgegertraining.com](mailto:info@knowledgegertraining.com). Knowledgeger will acknowledge the registration to the registrant and the HR/coordinator emails provided.

หน่วยงานราชการและนิติบุคคล สามารถหักภาษี ณ ที่จ่ายได้ตามหลักเกณฑ์  
ที่อยู่ในการออกเอกสารใบหักภาษี ณ ที่จ่าย  
บริษัท โนวเลตเจอร์ จำกัด สำนักงานใหญ่ เลขประจำตัวผู้เสียภาษี 0105555106113  
728 ซ. บางบอน 4 ซอย 7 แขวงบางบอนเหนือ เขตบางบอน กทม. 10150

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